

De Soto #73 Public School District



Ensuring learning, growth, and success for all.

For the 2024-2025 School Year

Boys and Girls Assistant Cross Country Coach

Position Overview:

The district is seeking a dedicated and passionate Assistant Cross Country Coach for the upcoming season. This position involves coaching, mentoring, and fostering a positive culture, requiring the individual to have an understanding of cross country, excellent coaching skills, and the ability to motivate and inspire students.

Program Expectations:

1. Provides support to the track program to increase student academic performance.
 - a. Assists the head coach with teaching each individual participant the skills necessary for excellent achievement in the sport involved.
 - b. Enforces discipline and sportsmanlike behavior at all times and establishes and oversees penalties for breach of such standards by individual students.
 - c. Maintains competency in rules, rule interpretations, meet procedures, coaching techniques and general information about all aspects of the sport.
 - d. Establishes performance criteria for eligibility in interscholastic competition in this sport and is consistent in establishing criteria for eligibility in competition.
 - e. Adheres to a highly efficient and technically sound program of injury prevention and follow up.
 - f. Supervises all participants at all games.
2. Performs duties which assist with supporting the needs of the district, program, or students
 - a. Assist the head coach with planning and scheduling a regular program of practice in season.
 - b. Oversees the safety conditions of the facility or area in which assigned sport/activity is conducted at all times that students are present.
 - c. Maintains accurate statistics, records and results of the season.
 - d. Works closely with the head coach and the athletic director in scheduling contests.
 - e. Maintains necessary attendance forms, insurance records and similar paperwork.
 - f. Accounts for all equipment or delegates the responsibility.
3. Regularly communicates with appropriate individuals to support district programs.
 - a. Receives telephone calls from parents and district staff; resolves problems and concerns in a positive manner; provides information as appropriate or routes calls to other officials as necessary for resolution and follow-up.
 - b. Prepares a variety of correspondence, reports and other materials (e.g. letters, memorandums, minutes, charts, periodic and ad-hoc reports, etc.) for the purpose of documenting activities, providing written reference, and/or conveying information.
 - c. Develops a consistent and positive public communications procedure through the school and media to inform the parents and the general public about the athletic program.

- d. Responds to inquiries from a variety of internal and external parties (e.g. district staff, other schools, government agencies, general public, students, etc.) for the purpose of providing information, facilitating communication among parties and/or providing direction, via telephone, email, and in person.
 - e. Provides effective staff and student communication; collaborate and resolve conflicts with others.
 - f. Promotes a positive image of De Soto Schools to students, staff and visitors.
4. Follows coaching code of ethics and conduct.
 5. Maintains confidentiality of student information and records at all times.
 6. Set high expectations and model behaviors that foster mutual respect, integrity, accountability, and commitment.

Qualifications:

1. Meet appropriate MSHSAA guidelines.
2. CPR/First Aid certification.
3. Previous coaching experience, preferably at the Jr. High or High School level or above.
4. In-depth knowledge of cross country rules, strategies, and techniques.
5. Must be available in the evening and weekend hours.

Location: De Soto Jr. High

District Contact: Russ Schmidt, AD.

Direct line: (636) 243-2621

Email: schmidt.russ@desoto.k12.mo.us

Timeline: Position will be open until filled.

Salary: Level 4 position on the salary schedule (starting pay of \$3,240) with up to 7 years of track coaching experience considered for initial placement on the salary schedule. [Extra Duty Salary Schedule](#)

Application Materials and Process:

Applications must be submitted online through MOREAP at www.moreap.net or the Human Resources Department at 610 Vineland School Road, De Soto, MO 63020.

*Internal Candidates- Please submit interest to the AD and fill out an internal application.

The De Soto #73 School District does not discriminate on the basis of race, color, religion, national origin, gender, sexual orientation, gender identity, disability, or age in its programs and activities as required by Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age of Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990. Inquiries related to District programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the De Soto School District Central Office, 610 Vineland School Road De Soto, MO 63020, or by telephone at (636) 586-1000.